# SATISFACTORY ACADEMIC PROGRESS

Title IV Federal regulations require an institution establish a Satisfactory Academic Progress (SAP) policy for all students receiving federal and state funding, such as Federal Pell Grant, SEOG, TRiO, College Work Study, Direct Subsidized & Direct Unsubsidized Loans, Parent PLUS Loan and Veterans benefits. Students must maintain satisfactory academic progress both _**prior to and while**_ receiving federal student aid (this includes dual / concurrent credits). SAP is checked at both the beginning and the end of each semester.

## Satisfactory Academic Progress requirements:

1) _**Grade Point Average (GPA)**_: Students must maintain a minimum _cumulative_ GPA of a 2.0. Student grades of A, B, C, D, F are included in the GPA calculation. Grades of I (incomplete), Z (audit), W (withdrawal), or WI (withdrawal by instructor), X (incomplete), U (unsatisfactory), S (satisfactory) are not counted in the GPA.

2) _**Completion Rate**_: Students are expected to complete two-thirds (66.67%) of all attempted credits. Student grades of A, B, C, D, F, U, S, are counted in attempted and completed credits. Grades of F, U, and W are counted in attempted credits but 0 credits are completed. Grade of Z (audit) is not counted in attempted or completed credits. If a student has transfer equivalency (TE) credits, only the TE credits that apply toward the student's program of study will be counted in both attempted and completed credits.

| Cumulative credit hours attempted | Calculation of 66.67% | Cumulative credit hours completed |
|:---:|:---:|:---:|
| 35 | x  2/3  = | 24 |
| 20 | x  2/3  = | 14 |
| 12 | x  2/3  = | 8 |
| 9 | x  2/3  = | 6 |
| 6 | x  2/3  = | 4 |

3) _**Maximum Time Frame**_: Students must be able to complete their program of study within 150% of the published program length. For example: if a student's published program length is 60 credits, then 60 x 150% = 90 total credits (this includes TE credits that apply to the student's program). All CWC credits are included whether or not the student received aid when the credit hours were attempted / completed. _**A student is ineligible for Federal Aid when it becomes 'mathematically impossible' to complete their program within 150% of their published program length**_. This may affect students who have changed their program of study or are pursuing more than one program.

   ➢ **Warning Status**: If a student fails to maintain SAP (paragraphs 1 and 2 above) **AND** it is 'reasonably expected' the student can successfully reinstate by the end of the next term, then the student is placed on **warning** status and will be allowed one additional semester of funding to get back into good standing. If the student does not get back into good standing, all federal financial aid funding and Veterans benefits will be cancelled.

   ➢ **Cancelled Status**: If a student fails to maintain SAP (paragraphs 1 and 2 above) and it is 'mathematically impossible' for the student to successfully reinstate by the end of the next term, then the student's eligibility is **cancelled**. All federal financial aid funding and Veterans benefits will be revoked since the student did not maintain SAP.

   ➢ **Petition to Regain Eligibility**: If a student fails to meet SAP (cancelled or maximum time frame) and they have extenuating circumstances 'beyond the student's control', they may submit a written petition to regain eligibility. The petition and supporting documentation **must** be submitted to Rustler Central according to the deadline on the petition form.